

## Warehouse and Inventory Controller – JHB based

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### What we do:

Innervation PAN African Payments is a leading PCI-compliant payment and switching business with over 20 years domain experience in providing streamlined, integrated payment solutions and value-added services to all tiers of retailers, as well as the broader financial services sectors in South Africa, Lesotho, Swaziland, Namibia, Botswana, Zambia and Kenya.

### Our **Vision**:







To be the preferred provider and enabler of innovative payment, customer engagement and value added services to retail, financial services providers and mobile network operators in Africa, primarily by utilising our own enablement IP for transaction acquisition and omnichannel integration, that adds value to our customers and their consumers alike.

### Our **Focus**:

We are focused on the following Payment and Value Added Services across all channels:

- Payments
  - Card transaction processing and switching (integrated / standalone terminal)
  - Alternative payments – Mobile / QR / NFC etc
  - Compliance based payment solutions
  - Payment Insights
- Customer Engagement: Gift Card, Virtual Vouchers & Loyalty, e-Receipting, Shopper Marketing & Insights
- Commodity VAS: Airtime & Virtual Products
- Reconciliation and Settlement
- Card and Account Management

## What we believe in:

-  Teamwork
-  Integrity
-  Learning
-  Accountability
-  Innovation
-  Fun

## Job Description

To implement, manage, facilitate and improve the overall process of warehousing, inventory and distribution across a multinational base. Manage the inventory management system and improvement initiatives thereof. Engagement and management of multiple relationships, both internally and externally.

## Duties

Duties will include, but not be limited to:

- Vendor and procurement management and fulfilment of full purchasing function
- Ensure timeous external and internal Customer deliverables and ensure systems and records are kept up to date
- Warehousing and distribution coordination and accurate recordkeeping within multiple warehouses and/or partners
- Adherence and enhancement of warehouse processes and procedures
- Adhere to all applicable warehousing regulatory standards
- Ensure sufficient levels of inventory at all times by applying EOQ and other lead-time efficiency metrics for both internal and third-party owned inventory
- Ensure third-party inventory processes and procedures are followed at all times
- Import and Export of goods with strict adherence to the various multinational regulations and association requirements
- Facilitate and imbed the process from unconfigured inventory to packaged goods ready to be shipped
- Weekly updates and tracking of outstanding proof-of-deliveries
- Monthly reconciling of rental hardware between the various internal and external parties
- Monthly updating and follow up of owned stock sitting at third party locations
- Weekly, monthly and annual stock takes of all warehouses
- Quarterly and annual stock takes of all asset related inventory, including but not limited to staff and hosting facilities

- Monthly updating of insurance schedules relating to assets and inventory
- Managing subordinate(s)

**Key skills and experience:**

- Three years warehouse/stock control experience in Supervisory Role, preferably within the payment industry
- Systems exposure (ERPs and CRMs)
- Understanding of the full Creditors and Debtors function
- Full knowledge of Cost of Sales and movement thereof
- Exposure to FIFO and Weighted-average methodologies
- Ability to work independently
- Deadline driven
- Strong communication and negotiation skills

**Qualification and Salary Package**

- Minimum level of NQF6
- Salary offer is market-related

**Contact**

Suitably qualified applicants are requested to submit a detailed CV by email to [humancapital@innervation.co.za](mailto:humancapital@innervation.co.za). Kindly note that only short-listed candidates, who meet the position requirements, will be invited to participate in an interview.